



INFORMATION TO CUSTOMERS AND SUPPLIERS ON THE PROCESSING OF PERSONAL DATA

Pursuant to the Italian Legislative Decree n. 196/2003 and to the EU Regulation no. 679/2016 (GDPR) and in relation to your personal data that will be processed, we inform you of the following

1. PERSONAL DATA PROCESSED, PURPOSE AND LEGAL BASIS

"Data" means information relating to natural persons processed by ITAI S.p.A. for the stipulation and execution of the contractual relationship with its customers / suppliers, such as those of the legal representative of the customer / supplier who signs the contract in the name and on behalf of the latter, of the customer / supplier employees / consultants involved in the activities referred to in the contract, the Data of the companies of the customer / supplier group for which the latter signs the contract with the necessary powers of representation, as well as any other information necessary for the execution of the contract and / or the supply of the service (s) (also indicated below).

In particular, such Data will be processed for the purposes indicated below.

A. Management of the contractual / commercial relationship, such as: meeting specific requests of the interested party before the conclusion of the contract; conclusion, modifications, execution of the contract; provision and management of related services; claims management.

The legal bases of the processing are:

- - the execution of the contract;
- - the legitimate interest to manage the relation with the customer/supplier.

B. Administrative - accounting, such as: invoicing; management of payments, delays and missed payments; communication of the same Data between group companies, for organizational, administrative, financial and internal accounting purposes functional to the aforementioned activities.

The legal basis of the processing are:

- the need to fulfill the legal obligation to which ITAI S.p.A. is subject with relation to accounting;
- the legitimate interest to manage the administrative

C. Fulfillment of obligations or exercise of rights under national or European Union law or collective agreements in accordance with national law, such as: fulfillment of obligations under EU and national laws, in particular by laws, regulations, including contingent and urgent measures for the protection of public order, the verification and repression of crimes.

The legal basis of the processing is the need to fulfill a legal obligation to which the data controller is subject.

D. Credit recovery and, if necessary, to ascertain, exercise and / or defend rights in court, such as: protection and possible recovery of credit, directly or through third parties (credit recovery agencies / companies) to which they will only be communicated for this purpose.

The legal basis for processing is legitimate interest.

2. DATA RETENTION PERIOD

The personal data will be processed during all the contract duration and, after termination, for a further 10 years; in the case of litigation, for the entire duration of the same.

3. METHOD OF DATA PROCESSING

The processing of personal data may be carried out with the aid of both analogical and electronic or automated means, with procedures strictly necessary for the pursuit of the purposes described above.

4. DATA COMMUNICATION, PERSONS AUTHORIZED TO PROCESS THE DATA

Data may be communicated to external subjects operating as data controllers, by way of example, authorities and supervisory and control bodies and in general public or private entities, entitled to request data (eg banks and credit



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institutions; administrations and other public authorities).

Data may be processed, on behalf of the Data Controller, by external parties designated as Data Processors, who perform specific activities on behalf of the owner, for example, its distribution network, the companies and the agents carrying out the activity of debt collection for the owner, legal, tax and administrative consultants.

Data may be processed by employees of ITAI S.p.A. who have been expressly authorized to process and who have received adequate operating instructions.

Data will not be disseminated.

5. DATA PROVISION

The data subject may refuse to provide any personal data, but it may result in the inability for ITAI S.p.A: to conclude new contracts with the subject, to execute those already in place or to fulfill other legal obligations.

6. DATA CONTROLLER AND DATA PROCESSORS

The Data Controller is ITAI S.p.A., C.F. 00760740167 e P.IVA 00760740167, legal address: Grassobbio (BG), 24050 - Via Enrico Fermi 30, contact: info@itaispa.com.

The updated list of the Data Processors is available by request at the registered office of the Data Controller.

7. RIGHTS OF THE INTERESTED PARTY

The data protection regulation (articles 12-22 of EU Regulation 679/2016) guarantees the right to be informed about the processing of data concerning the data subject, and the right to access the data at any time and request its update, integration and correction. If the conditions provided for by the law are met, the data subject may also claim the right to delete the data or limit their processing, the right to data portability, to opposition to its processing, and not to be subjected to decisions based solely on automated processing.

If the processing of personal data is based on the consent of the person concerned, he / she has the right to revoke the consent given.

To exercise of your rights, as well as for more detailed information about the subjects or categories of subjects to whom the data are communicated, you can contact the personal data protection representative at ITAI S.p.A., mail address info@itaispa.com.

If you believe your rights are infringed, you can protect yourself by filing a claim to the National Data Protection Authority.

8. TREATMENT OF THIRD PARTY DATA

The customer/supplier is informed that, if it involves third parties (for example representatives, collaborators) in the execution of contracts stipulated with ITAI S.p.A., their personal data may be processed for the purposes referred to in point 1.

These processing activities have the same purposes, methods and retention times of the data described in this informative; in relation to these treatments, in addition, the interested parties have the same rights identified in point 7.

The customer/supplier should correctly inform the interested parties involved about the aforementioned treatments.